

Questions & Answers

Q	Bidder Question	DHS Answer	Section	Pg.
1.	For a For-Profit applicant which is an LLC, can leadership of the LLC also be a paid employee?	Yes.		
2.	Does Substance Use Disorder qualify as SMI?	<i>The Request for Proposal Document notes that licensure under N.J.A.C. 10:37 E is a requirement. (In relevant part, N.J.A.C 10:37E-1.2, notes: "Outpatient services" means mental health services provided in a community setting to clients who possess a psychiatric diagnosis, including clients who are seriously and persistently mentally ill <u>but</u> excluding substance abuse and developmental disability <u>unless</u> accompanied by treatable symptoms of mental illness.)</i>	III	5
3.	Page 4 - Would there be a potential for a small amount of future long-term funding for in-home work for individuals who are immobile or are unable to get to an office due to medical issues or co-morbidities?	<i>It is anticipated that this program will transition to the Division's Fee-for-Service payment processing after the first year of operation.</i>	I	4
4.	Page 5 - Is "in person" defined as "in office" or "in home"? Can the applicant choose the location for "in person" services?	<i>The Request for Proposal Document notes that licensure under N.J.A.C. 10:37 E is a requirement. (Pursuant to N.J.A.C 10:37E-1.2, "Outpatient services" means mental health services provided in a community setting to clients who possess a psychiatric diagnosis, including clients who are seriously and persistently mentally ill but excluding substance abuse and developmental disability unless accompanied by treatable symptoms of mental illness. Periodic therapy, counseling, and supportive services are generally</i>	III	5

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		<i>provided onsite at the provider agency for relatively brief sessions (between 30 minutes and two hours). Services may be provided individually, in group, or in family sessions.”)</i>		
5.	On Page 5 of the RFP, the regions identify two counties within each region. Can an applicant select only one of the counties within the identified region, or must they serve both counties in the region?	<i>Yes, a bidder may submit a proposal for a one county service area.</i>	I	3
6.	Can services be provided to caregivers who are making decision for the older adult?	<i>The targeted population for this Request for Proposal is detailed in Section II (Background and Population to Be Served)</i>	II	3-4
7.	Is there an anticipated level of service expected for this contract?	<i>Minimum staffing is detailed in Section IV. No less than 65% of clinician time shall be face-to-face with clients per the Request for Proposal document. Section VII (Required Proposal Content) requires full time equivalent staffing to be detailed. Section VII also details that the cost efficiency of the proposal a will be considered.</i>	IV And VII	5 And 12-13
8.	The RFP states that the funding is for one year. However, on page 8 of the RFP, the initial term of the contract will be from December 2023 through September 2024. Do we submit a budget for this time period (10 months instead of a year)?	<i>It is anticipated that the \$213,812 awards will cover the first year of operation. (See page 3 of the Request for Proposal Document).</i> <i>After the first year of operation, the program would then be transitioned to the Fee-For-Service payment process. (See page 4 of the Request for Proposal Document).</i> <i>Pursuant to the Budget requirements in Section VII, proposed budgets should be annualized, reflecting a twelve-</i>		

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		<p><i>month budget. (See page 13 of the Request for Proposal Document).</i></p> <p><i>The Division will work closely with the awardees regarding specific contract terms, contingent upon the provider's current contract terms (if applicable), the state's current use of state and fiscal year terms and the Federal grant requirements.</i></p>		
9.	<p>Does the DMHAS OP license need to be in the county in which the services would be provided? For example, we are OP licensed in Gloucester County, but the need is in Camden/Burlington County.</p>	<p><i>There is no requirement for the licensed outpatient setting to be located in the same county as the target population. However, bidders must submit a proposal that is responsive to all related elements in the Request for Proposal, Section IV (Contract Scope of Work) and Section VII (Required Proposal Content).</i></p>	<p>IV And VII</p>	<p>Pgs. 5-7 And Pgs. 9-15</p>
10.	<p>Can a current staff member with experience in program evaluation conduct the required program evaluation (page 11 of the RFP)?</p>	<p>Yes</p>		
11.	<p>My organization is licensed as an Outpatient provider pursuant to N.J.A.C 10:37E by the State of NJ Division of Mental Health and Addiction Services. We are not quite sure what is meant by the Department of Health Certificate of Need Licensing Office. Is it the same division as the DMHAS, who oversees our licensing for outpatient mental health services? I am trying to determine if we are eligible to apply for this grant opportunity.</p>	<p><i>Licensure pursuant to N.J.A.C 10:37E is managed by the Department of Health, Certificate of Need Licensing Office.</i></p>		